



**Vacancy Announcement: LACC/SEC / 15 /21**

Internal and External Vacancy Announcement

Position:	Legal Officer
Reports to	Program Manager/ Chief Prosecutor
Department:	Legal Division
Application Period	August 26 – Sept. 1, 2021 (7 week days)
Employment type:	Permanent
Starting Date	Immediately

Female candidates are encouraged to apply

Organizational Context

Under the direct guidance and supervision of the Program Manager/Chief Prosecutor and the overall supervision of the In-House Legal Officer, the Legal Officer will perform the following duties. Functions /

Key Results Expected

- Monitor and ensure the implementation of planned activities of the Legal Unit at all levels;
- Prepare pleadings and others legal instruments/documents;
- Maintain proper and adequate records of all activities/action of the Unit;
- Make representation on behalf of the Unit as may be required from time to time;
- Perform any and all other secretarial duties as may be required from time to time

Competencies/ Experience

- Sound knowledge about and experience in the Liberian Justice System;
- Proven ability to conduct prosecutions particularly criminate prosecution;
- Some knowledge of international law, especially in regard to Asset Tracing, Mutual Legal Assistance and International Anti-Corruption Treaties and Protocol desirable;



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- Ability to work closely with government institution, especially the Ministry of Justice, the Liberia National Police and other Law Enforcement institutions;
- Computer literate with excellent writing, negotiation and communication skills;
- Fluent in English

**Qualifications and Experience**

- A University degree in Law;
- A member of the Liberian National Bar Association;
- A minimum of 3 years continuous experience as a practicing lawyer with a bias to criminal prosecution; An Attorney-at-Law
- A Counsellor of the Supreme Court Bar will be an added advantage

Please address all applications to:

Human Resources Officer  
Liberia Anti-Corruption Commission  
Tubman Boulevard, Congo Town  
Monrovia, Liberia

Electronic applications can be submitted to  
[wneufvilld@lacc.gov.lr](mailto:wneufvilld@lacc.gov.lr) and  
[dboakai@lacc.gov.lr](mailto:dboakai@lacc.gov.lr)

Please note that only short-listed applicants will be contacted