



**Vacancy Announcement: LACC/SEC / 01 /21**

**Internal and External Vacancy Announcement**

Incumbent:

Position: Internal Auditor

Reports to Executive Chairperson

Application Period January 8-21, 2021

Department: Administration Division

Contract /Employment type: Employee

**Female candidates are encouraged to apply**

Organizational Context

Under the direct guidance and supervision of the Executive, the Auditor will perform the following duties.

Functions / Key Results Expected

- Assist in the formulation of budgetary and accounting policies;
- Conduct financial investigations, undertake internal financial and management audits and prepare audit reports;
- Advise on such matters as taxation, Payroll calculation, the sale of suspected fraud assets and the purchase of stores;
- Examine operating costs, income and expenditure of LACC and advise on major variances;
- Provide assurance about the accuracy of information contained in financial reports and their compliance with statutory requirements;
- Advise on the selection and application of computer-based accounting systems;
- Appraise cash flow and cash management systems;
- Undertake other duties and responsibilities as may be assigned for the smooth achievement of LACC objectives.

Core Competencies

- Knowledgeable in sound financial practices
- Ability to analyze and interpret financial data;
- Skillful in forensic auditing of financial accounting;
- Efficient planner and strategic thinker with management advisory skills;
- Knowledge or use other financial packages accounting software desirable;
- Excellent writing and communication skills
- Fluent in English



**LIBERIA ANTI-CORRUPTION COMMISSION**  
**Tubman Boulevard Congo Town, Monrovia, Liberia**



Qualifications and Experience

- Bachelor of Business Administration degree in Accounting, Auditing or its equivalent with a Minimum of 7 years of experience in the field.
- A MBA degree with two (2) years of professional service would be an added advantage.

Please address all applications to:

Human Resources Officer  
Liberia Anti-Corruption Commission  
Tubman Boulevard, Congo Town  
Monrovia, Liberia

Please note that only short-listed applicants will be contacted

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