



Vacancy Announcement: LACC/SEC / 02 /20

Internal and External Vacancy Announcement

Incumbent:	
Position:	Legal Officer
Reports to	Program Manager/ Chief Prosecutor
Application Period	June 22- to July 3, 2020
Department:	Legal Division
Contract /Employment type:	permanent

Female candidates are encouraged to apply

Organizational Context

Under the direct guidance and supervision of the Program Manager/Chief Prosecutor and the overall supervision of the In-House Legal Officer, the Legal Officer will perform the following duties.

Functions / Key Results Expected

- Monitor and ensure the implementation of planned activities of the Legal Unit at all levels;
- Prepare pleadings and others legal instruments/documents;
- Maintain proper and adequate records of all activities/action of the Unit;

- Make representation on behalf of the Unit as may be required from time to time;
- Perform any and all other secretarial duties as may be required from time to time

Competencies/ Experience

- Sound knowledge about and experience in the Liberian Justice System;
- Proven ability to conduct prosecutions particularly criminate prosecution;
- Some knowledge of international law, especially in regard to Asset Tracing, Mutual Legal Assistance and International Anti-Corruption Treaties and Protocol desirable;



**LIBERIA ANTI-CORRUPTION COMMISSION
TUBMAN BOULEVARD, CONGO TOWN, LIBERIA**



- Ability to work closely with government institution, especially the Ministry of Justice, the Liberia National Police and other Law Enforcement institutions;
- Computer literate with excellent writing, negotiation and communication skills;
- Fluent in English

Qualifications and Experience

- A University degree in Law;
- A member of the Liberian National Bar Association;
- A minimum of 3 years continuous experience as a practicing lawyer with a bias to criminal prosecution;
- An Attorney-at-Law
- A Counsellor of the Supreme Court Bar will be an added advantage

Please address all applications to:

Human Resources Officer
Liberia Anti-Corruption Commission
Tubman Boulevard, Congo Town
Monrovia, Liberia

Please note that only short-listed applicants will be contacted

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