



**Vacancy Announcement: LACC/SEC / 02 /20**

Internal and External Vacancy Announcement

Position:	Legal Counsel
Reports to	Program Manager/ Chief Prosecutor
Department:	Legal Division
Application Period	March 19- April 10, 2020
Employment type:	Permanent

Female candidates are encouraged to apply

**Organizational Context**

Under the direct supervision of the Program Manager/ Chief Prosecutor and the overall supervision of the Oversight Commissioner for Legal division, the Legal Counsel will perform the following duties.

Functions / Key Results Expected

- Assist the Program Manager of the Division of Legal in administering the tasks of the Division ;
- Serve as the Legal Adviser to the Commission;
- Support and assist the Program Manager to Liaise with the division of Enforcement and Investigation and provide legal assistance and direction to all ongoing investigations;
- Provide Legal Opinions and Briefs on Investigations ;
- Liaise closely with the Ministry of Justice for the prosecution of cases, and collaborate to obtain indictments;
- Serve as legal Counsel of LACC to prosecute offenders who for any reason(s) may not be prosecuted by the Ministry of Justice;
- Assist in the supervision and handling of witnesses as well as lead and direct appeals;
- Draft all indictments in consultations with Program Manager;
- Liaise with investigation and Assets Recovery and Mutual Legal Assistance(MLA) Section in providing legal advice on asset recovery and mutual legal assistance;
- Continuously remain in contact with witnesses and ensure their legal protection and care;
- Liaise with and provide legal assistance and on-going advice to all Officers in the Enforcement Division in the conduct of investigation;
- Assist the Program Manager in preparing quarterly, semi-annual or Annual Reports for the Division;
- Undertake other duties and responsibilities as may be assigned from time to time for the smooth implementation of LACC objectives.



### **Competencies/ Experience**

- Substantial knowledge and experience in the Liberian Justice System ;
- Ability to conduct Criminal prosecutions; actual experience is desirable
- Experience working with international organizations on rule of law projects emphasizing good governance and judicial improvement would be ideal
- Understanding of planning and program development;
- Ability to work closely with other government institutions, especially the Ministry of Justice, the Liberia National Police and other Law Enforcement Institution;
- Computer literate with excellent writing, negotiation and communication skills;
- Have an understanding of the Liberian economic, political and social systems.

### **Qualifications and Experience**

- A University Degree in Law;
- A good standing member of the Liberian National Bar Association as well as the relevant local Bar;
- A minimum of 5 years continuous experience as a practicing lawyer, with a bias to criminal prosecution;
- Attorney or Counsellor of the Supreme Court Bar;

Please address all applications to:

Human Resources Officer  
Liberia Anti-Corruption Commission  
Tubman Boulevard, Congo Town  
Monrovia, Liberia

Please note that only short-listed applicants will be contacted